

MINUTES

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.com

ACTION MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY SEPTEMBER 22nd, 2011

5:00 P.M. (Meeting convenes with anticipated adjournment into Executive Session)

7:00 P.M. (Meeting reconvenes into Public Session)

“The Relentless Pursuit of Excellence In All That We Do!”

The Action Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday September 22nd, 2011, at Roosevelt High School, 335 E. Clinton Ave., Roosevelt, NY 11575.

I. CALL TO ORDER

The Board of Education Meeting was called to order by Vice President Frank Scott at 5:13p.m.

II. DETERMINATION OF QUORUM

The following members of the Board were present:

Frank Scott, Vice President

Wilhelmina Funderburke, Trustee

Bishop J. Raymond Mackey, Trustee

Alfred T. Taylor, Trustee

James Milam, District Clerk

The following members of the Board were absent:

Robert Summerville, Board President

The following school administrators were present:

Robert-Wayne Harris, Superintendent of Schools

Marianna Steele, Ed.D., Assistant Superintendent for Curriculum and Instruction

RG France, Assistant Superintendent for Educational Services

Gene Levenstien, Assistant Superintendent for Business and Operations

Ronald Grotzky, Assistant Superintendent for Human Resources and Professional Development

The following school administrators were absent:

None

III. APPOINTMENT OF BOARD VICE PRESIDENT, PRO TEM

- a. **WHEREAS**, pursuant to Section 5 of the bond resolutions authorizing the financing of the “Roosevelt District-Wide Educational Facility Rebuilding Program,” adopted by the Board of Education of the Roosevelt Union Free School District (the “District”) on June 24, 2004, and June 17, 2010, respectively, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents thereof, have been delegated to the President of the Board of Education, the chief fiscal officer of the District; and

WHEREAS, in the event the President of the Board of Education will be unavailable to exercise such powers and duties, including the execution of necessary legal documents, in connection with the delivery of bond anticipation notes on or about September 27, 2011, it is necessary to appoint a member of the Board of Education to act as Vice President of the Board of Education to execute such documents, and to take all necessary and appropriate action relating thereto, in the absence of the President of the Board of Education.

NOW THEREFORE,

THE BOARD OF EDUCATION OF THE ROOSEVELT UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than a majority of all the members of said Board of Education) AS FOLLOWS:

Section 1. The Roosevelt Union Free School District, in the County of Nassau, New York, hereby appoints Board Member Frank Scott as Vice President of the Board of Education to exercise, in the absence of the President of the Board of Education, those powers and duties, including the execution of necessary legal documents and the taking of any and all necessary and appropriate action relating thereto, that have heretofore been delegated to the President of the Board of Education pursuant to Section 5 of the bond resolutions adopted June 24, 2004, and June 17, 2010, in connection with the delivery of bond anticipation notes of the District on or about September 27, 2011.

Section 2. The appointment made herein shall terminate and expire when the notes referred to in this resolution have been delivered, which is expected to be on or about September 27, 2011.

Section 3. This resolution shall take effect immediately.

MOTION BY: Alfred T. Taylor **SECOND BY:** Wilhelmina Funderburke **YEA:** 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

IV. MOTION TO CONVENE IN EXECUTIVE SESSION**TIME: 5:17pm**

For the purpose of discussing the following topics:

- Collective negotiations pursuant to article 14 of the Civil Service Law
- Matters leading to the appointment, employment, promotion, or demotion of a particular person.

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

V. CALL TO ORDER**TIME: 7:23pm****VI. MOTION TO RECONVENE IN REGULAR SESSION****TIME: 7:23pm**

MOTION BY: Wilhelmina Funderburke **SECOND BY:** J. Raymond Mackey **YEA:** 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

VII. PLEDGE OF ALLEGIANCE**VIII. SUPERINTENDENT'S REPORT**

- Five Year Educational Plan – Mrs. France & Dr. Steele - 15 minutes
- High School Renovation Update – Elite Construction – 10 minutes

IX. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

****Bishop J. Raymond Mackey left the meeting @ 8:15pm****

X. RESOLUTIONS FOR ACTION

The Board Chairperson is authorized to execute documents approved by the Board.

CONSENT AGENDA

- A. Organizational Items
 - 1. Treasurer's Report
 - 2. Amendment to Impartial Hearing Officer Policy
- B. Curriculum and Instruction
 - 1. Approval of CSE Minutes
 - 2. Consultant Service Agreements
 - 3. Professional Development
- C. Educational Services
 - 1. Amendment and Reappointment of Liaison For Homeless Children and Youth
- D. Business
 - 1. Warrants
 - 2. Budget Transfers
- E. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Certified Staff Stipend/Extra Duty Resolutions
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - 1. Co-Curricular Clubs / Activities Appointments:
 - 2. Coaching
 - Schedule E - Substitute Teacher Recommendations
 - 1. Substitute Teacher Appointments
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee)
 - 1. Adult / Continuing Education Appointments
 - Schedule G – Administrative Internships, Student Teachers, Student Observers, Tutors / Federal Work Study Program Students
 - 1. Field Placement Assignments

XI. INDIVIDUAL AGENDA

- A. Business
 - 1. Claims Auditor Report
 - 2. AIG Requests for Approvals and Transfers
 - 3. Environmental Testing
- B. Human Resources
 - Schedule D - Certified Staff Tenure Recommendations
 - 1. Request For Extension of Probationary Period

CONSENT AGENDA**A. ORGANIZATIONAL ITEMS****1. TREASURER'S REPORT**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the Treasurer's Report for the month of June, 2011.

2. AMENDMENT TO IMPARTIAL HEARING OFFICER POLICY

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the first reading of the amendment to the Board Policy for Impartial Hearing Officers.

B. CURRICULUM AND INSTRUCTION**1. APPROVAL OF CSE MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for August 2011.

2. CONSULTANT SERVICE AGREEMENTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves tuition payments for students with disabilities attending the following Approved Special Education Programs (ASEPs) during the 2011-2012 school year. **Funding not to exceed \$15,000.00**

<u>School</u>	<u>Number of Students</u>	<u>Tuition</u>
Little Flower Residential Treatment Center	1	\$15,000

Appropriation in budget code: A2250-469-09-0000

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Memorandum of Understanding between the Roosevelt Union Free School District and the **Leadership Training Institute** to provide homebound instruction for students with disabilities during the 2011-2012 school year. **Funding not to exceed \$35,000.00.**

Appropriation in budget code: A2250-469-09-0000

CURRICULUM AND INSTRUCTION
CONSULTANT AGREEMENTS (continued)

- c. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between the **Center for Secondary School Redesign (CSSR)** and Roosevelt Union Free School District. The areas of focus for CSSR this school year is to work on time on task for students, assist in the pilot and implementation of an advisory program, support the development of a college and career going culture, build capacity in school leaders and understand how to sustain cultural change, and finally develop the professional learning communities within content areas and interdisciplinary teams. CSSR Coaches will support instructional coaches and lead teachers in developing strategies for each department as well as in class coaching and modeling strategies. (see attached)
 Payment should not exceed \$81,000.00 for the 2011-12 school year.

Funding provided by the awarded
Title I School Improvement Grant. (SIG) F2110-469-12-0011

3. PROFESSIONAL DEVELOPMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves reimbursement for the following Teacher Aides who attended Professional Development at Pupil Personnel Services Summer Institute at the contractual rate of \$20.29 **Funding not to exceed \$973.92**

Participant	Job Title	# of Hours Attended PD	Payment
Bates, Gwen	Teacher 's Aide	10	\$202.90
Contreras-Cabrera, Elizabeth, A	Teacher's Aide	15	\$304.35
Jackson, Catherine	Teacher's Aide	15	\$304.35
Wilson, Katina	Teacher 's Aide	8	\$162.32
TOTAL			\$973.92

Funding Source Title 1 SIG: F2110-163-12-0011

CURRICULUM AND INSTRUCTION**PROFESSIONAL DEVELOPMENT (continued)**

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves reimbursement for the following Teacher Assistants who attended Professional Development at Pupil Personnel Services Summer Institute at the contractual rate of \$22.21. **Funding not to exceed \$1,643.54**

Participant	Job Title	# of Hours Attended PD	Payment
Anderson, Deborah	Teaching Assistant	2	\$ 44.42
Asmus, Atride	Teacher's Assistant	15	\$ 333.15
Burbige, Patricia	Teacher's Assistant	14	\$ 310.94
Dieveuille, Ghislaine (Laguarre)	Teaching Assistant	15	\$ 333.15
Duncan, Myrna	Teaching Assistant	15	\$ 333.15
Jones-Bertram, Michelle	Teacher's Assistant	5	\$ 111.05
Jones-Notice, Carolyn	Teacher's Assistant	6	\$ 133.26
Payton, Pritchard	Teacher's Assistant	2	\$ 44.42
TOTAL			\$1,643.54

Funding Source Title 1 SIG: F2110-162-12-0011

- c. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves reimbursement for the following Teachers attended Professional Development at PPS Summer Institute at the RTA hourly contractual rate of \$38.05. **Funding not to exceed \$13,631.39.**

Participant	Job Title	# of Hours Attended PD	Payment
Camen, Mia	Speech Pathologist- Presenter	20	\$761.00
Charles, Nicole	Speech Pathologist	4	\$152.20
Cheswick, Joan	General Education Teacher	15	\$570.75
Clark, Robyn	General Education Teacher	13	\$494.65
Coney, Eleanor	School Nurse	3	\$114.15
Dreher, Susan	Special Education Teacher	6	\$228.30
El Chami, Michele	Special Education Teacher	25	\$951.25
Fernandez, Deisy	ESL Teacher	5	\$190.25
Fischetti, Joseph	Special Education Teacher	21	\$799.05
Ford, Krystal	Teacher	15	\$570.75

**CURRICULUM AND INSTRUCTION
PROFESSIONAL DEVELOPMENT (continued)**

Participant	Job Title	# of Hours Attended PD	Payment
Francis, Kristine	General Education Teacher	11	\$418.55
Hatem, Helen	General Education Teacher	4	\$152.20
Henry, Janet	General Education Teacher	15	\$570.75
Herrle, Vanessa	Special Education Teacher	12	\$456.60
Hill, Hannah	Teacher	6.25	\$237.81
Hill, Nicole	Special Education Teacher	9	\$342.45
Isom, Vivian	Teacher (Media)	15	\$570.75
Johnson, Phyllis	General Education Teacher	9	\$342.45
Joosten, Tracy	General Education Teacher	15	\$570.75
Kastel, Victor	Music Teacher	6.5	\$247.33
McGlashan, Alexandra	Psychologist	8	\$304.04
Miles, Michelle	General Education Teacher	4	\$152.20
Mintzer, Ray	Special Education Teacher	5.5	\$209.27
Pall, Susan	General Education Teacher	14	\$532.70
Priestley, Keisha	Special Education Teacher	5	\$190.25
Rivera, Nicole	Special Edu. Presenter	11	\$418.55
Rose, Charlotte	Special Education Teacher	7.5	\$285.37
Seymore-Jackson, Simone	Special Education Teacher	18	\$684.90
Warmuth, Carol	Curriculum Specialist	20	\$761.00
Watson, Betsy	Special Education Teacher	15	\$570.75
Wolf, Christine	General Education Teacher	14	\$532.70
Yedin, Phyllis	General Education Teacher	4	\$152.20
Zahl, Patricia	Special Education Teacher	2.5	\$95.12
TOTAL			\$13,631.39

Funding Source Title 1 SIG: F2110-150-12-0011**C. EDUCATIONAL SERVICES****1. AMENDMENT AND REAPPOINTMENT OF LIAISON FOR HOMELESS CHILDREN AND YOUTH**

- a. **BE IT RESOLVED**, that the Board of Education hereby amends the July 5, 2011 appointment of Jeremiah Sumter as the Liaison for Homeless Children and Youth for the 2011-2012 school year to be effective from July 1st 2011 to August 14th 2011.

BE IT FURTHER RESOLVED, that the Board of Education hereby appoints Ms. Darleen Peterson as the Liaison for Homeless Children and Youth for the 2011-2012 school year, effective as of August 15th 2011, in accordance with Education Law at no cost to the District. This appointment shall terminate on June 30, 2012.

D. BUSINESS**1. WARRANTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of June, 2011 as approved by the Claims Auditor.

FUND NAME	FUND	JUNE
Federal/State Grants	Fund F	\$216,349.86
General Fund	Fund A	\$4,668,258.71
Cafeteria	Fund C	\$112,831.00
Capital Projects	Fund H	\$185,685.06
Trust and Agency	Fund T & A	\$579,481.60
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG 1	\$14,358.32

2. BUDGET TRANSFERS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfers:

From Account #	To Account #	Amount	Payee and/or Purpose
A9901.960-09-0000	A9711.700-09-S05C	\$1,329,687.50	Debt Payment
A9901.960-09-0000	A9711.600-09-S05C	\$ 625,000.00	Debt Payment
A9901.960-09-0000	A9711.700-09-S05B	\$ 931,112.50	Debt Payment
A9901.960-09-0000	A9711.600-09-S05B	\$ 440,000.00	Debt Payment
A9901.960-09-0000	A9711.700-09-S07C	\$2,364,181.26	Debt Payment
A9901.960-09-0000	A9711.600-09-S07C	\$1,015,000.00	Debt Payment
A9901.960-09-0000	A9711.700-09-S08B	\$1,369,357.50	Debt Payment
A9901.960-09-0000	A9711.600-09-S08B	\$ 635,000.00	Debt Payment
A9901.960-09-0000	A9710.600-09-S04Q	\$ 125,000.00	Debt Payment
	TOTAL	\$8,834,338.76	

E. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

SCHEDULE A
Certified Staff Resolutions

1. CERTIFIED STAFF STIPEND/EXTRA DUTY RESOLUTIONS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified teachers for the position of **Curriculum Specialist** for the 2011 – 2012 school year. The RTA contractual stipend for this position is **\$3,954.00 for each staff member**. *Total expense (for all staff) to the District not to exceed \$23,724.00.*

Name	Position	School	Budget Code
i. Wagner, Angela	Reading Specialist	Ulysses Byas	A2110-123-04-AIG2
ii. Newman, Chekesha	Mathematics Specialist	Ulysses Byas	A2110-120-04-AIG2
iii. Warmuth, Carol	Reading Specialist	Washington Rose	A2110-120-05-AIG2
iv. Wilkes, Dawn	Mathematics Specialist	Washington Rose	A2110-123-05-AIG2
v. Pagnotta, Juliann	Reading Specialist	Centennial	A2110-120-02-AIG2
vi. Henry, Valerie	Mathematics Specialist	Centennial	A2110-120-02-AIG2

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified teacher for the position of **MST Specialist** for the 2011 – 2012 school year. Individual will serve as the MST Specialist for the three elementary schools. The RTA contractual stipend for this position is **\$3,954.00**.

Name
i. Burnett-Beasley, Catherine

Appropriation in budget code: A2110-123-05-AIG2

HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**CERTIFIED STAFF STIPEND/EXTRA DUTY RESOLUTIONS (continued)**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individual, who served as a **Teacher Mentor** during the 2010 – 2011 school year. Mentors function up to one hour per month. Teacher Mentor stipend is based on the RTA contractual hourly rate of \$38.05. ***Total expense (for this staff member) to the District not to exceed \$456.60.***

Holders of the Initial and Conditional Initial certificate must receive mentoring in their first year of teaching or school building leadership service in a public school district. An exception to this requirement applies to certificate holders who have at least two years of teaching or educational leadership service, respectively, prior to receiving the Initial or Conditional Initial certificate; they may be exempted from this requirement.

<u>Mentor</u>	<u>Mentee</u>	<u>School</u>
i. Adedeji, Daphne	Verstraete, Alexander	Roosevelt MS

Appropriation in budget code: A2010-152-09-0000

SCHEDULE C**Extra Duty Stipends for All Staff Resolutions****1. CO-CURRICULAR CLUBS / ACTIVITIES APPOINTMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members who served in the following **co-curricular clubs/activities at Roosevelt High School** during the 2010-2011 school year.

<u>Club/Activity - School</u>	<u>Co-Curricular Advisor</u>	<u>Stipend</u>
ii. Assistant Advisor for Student Government	Squillante, Christina	\$2,493.00
iii. Newspaper and Publication	Stimmel, Stephanie	\$1,501.00

Appropriation in budget code: A2850-158-08-0000

2. COACHING

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for **fall season coaching positions for the 2011 - 2012 school year**. All athletic activities are based on sufficient student enrollment. Note: Insufficient enrollment will result in the rescinding of the position and stipend.

i. Enck, Jeffrey

Position: Boys Varsity Football
Assistant Head Coach
Season: Fall / Aug 17th – Nov 27th
Rate: \$4,605.00

Appropriation in budget code: A2855-158-08-0000

ii. Moore, Emily

Position: Girls Varsity Tennis
Head Coach
Season: Fall / Aug 29th – Nov 20th
Rate: \$2,961.00

Appropriation in budget code: A2855-158-08-0000

SCHEDULE E
Substitute Teacher Recommendations

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, the appointment will be terminated immediately.

1. SUBSTITUTE TEACHER APPOINTMENTS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for Substitute Teacher. Certified individuals are paid \$110.00 per diem; non-certified individuals are paid \$90.00 per diem.

<u>Name</u>	<u>Rate</u>
i. Brown, Michele	\$110

(Ms. Brown's elementary teacher position was excessed June 30, 2011)

Appropriation in budget codes: A2110-140-09-0000

SCHEDULE F
Adult / Continuing Education Resolutions
EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Programs Resolutions

1. ADULT / CONTINUING EDUCATION APPOINTMENTS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for the following position for **EPE/WIA II Adult Education**. The stipend for this position is based on the RTA contractual hourly rate of **\$38.05/hour**.
Total expense for this staff member not to exceed \$3,805.00.

<u>Name</u>	<u>Position</u>	<u>Total Hours</u>
i. Ellis, Nadyne	GED Counselor	100

Funding Source: EPE/WIA Grant
F2340-150-12-1225 / F2110-150-12-2338

SCHEDULE G**Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students**

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Program Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

1. FIELD PLACEMENT ASSIGNMENTS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Student Intern** to complete their field placement assignment/internship at Roosevelt UFSD (at no cost to the district). The following students are not full-time employees of Roosevelt UFSD:

<u>Name</u>	<u>Attending School</u>	<u>Assigned School</u>
i. Walker, Seddis	Hofstra University	Business Office
ii. Gruebel, Francis	NYIT	Guidance Office

MOTION TO APPROVE ALL RESOLUTIONS ON THE CONSENT AGENDA**BY:** Wilhelmina Funderburke**SECOND BY:** Alfred T. Taylor**YEA:** 3**NAY:** 0**MOTION PASSED****ABSTAIN:** 0

INDIVIDUAL AGENDA**A. BUSINESS****1. CLAIMS AUDITOR REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of July, 2011.

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** 3

NAY: 0

MOTION PASSED

ABSTAIN: 0

2. AIG REQUESTS FOR APPROVALS AND TRANSFERS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education approves the following AIG requests and the transfer of AIG1 funds from **A2999-999-99-0AIG1** to the following budget codes:

Budget Code	Item Description	Vendor Name	Budget
A2110.480-00-0AIG1	Math Workbooks/Textbooks	Houghton Mifflin Harcourt	\$17,407.50
A2110.480-00-0AIG1	Reading Textbooks	Pearson Education	\$ 6,845.00
A2110.480-00-0AIG1	Social Studies Workbooks	Pearson Education	\$ 2,332.68
A2110.480-00-0AIG1	Interactive Reading Materials	Houghton Mifflin Harcourt	\$ 2,677.92
	TOTAL		\$29,263.10

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** 3

NAY: 0

MOTION PASSED

ABSTAIN: 0

3. ENVIRONMENTAL TESTING

- b. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education approves the amendment to J.C. Broderick & Associates' contract for the purpose of testing the septic tank found during reconstruction, **funding not to exceed \$20,355.00.**

Appropriation code: H1008.246.08.521

MOTION BY: Alfred T. Taylor **SECOND BY:** Wilhelmina Funderburke **YEA:** 3

NAY: 0

MOTION PASSED

ABSTAIN: 0

B. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE D****Certified Staff Tenure Recommendations****Certified Staff Requests for Extension of Probationary Period****1. REQUEST FOR EXTENSION OF PROBATIONARY PERIOD**

- a. **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the written request of the following probationary teaching assistant for an extension of probationary period for an additional calendar year.

BE IT FURTHER RESOLVED, the Board of Education authorizes the Board Chair and Superintendent of Schools to execute agreement between the above mentioned employee and the Roosevelt Board of Education, extending the employee's probationary period by one calendar year.

<u>Employee #</u>	<u>Date of Request</u>	<u>Tenure Date</u>	<u>New Tenure Date</u>
i. #2495	April 14, 2011	11-21-11	11-21-12

MOTION TO TABLE: in order to review personnel file in Executive Session

BY: Alfred T. Taylor

SECOND BY: Wilhelmina Funderburke

YEA: 3

NAY: 0

MOTION PASSED (tabled)

ABSTAIN: 0

**SUPPLEMENTAL AGENDA 1
BOARD OF EDUCATION MEETING
THURSDAY, SEPTEMBER 22, 2011**

A. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT

**SCHEDULE A
Certified Staff Resolutions**

1. CERTIFIED STAFF LEAVE REQUESTS:

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a **leave request** for the following certified staff member:

i. Pettus, Jerone

Position: Teaching Assistant
Location: Roosevelt MS
Reason: Educational
From: August 31, 2011 – December 18, 2011
Leave Type: Unpaid

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

**** The Board block voted on items 2a & b together****

2. CERTIFIED STAFF APPOINTMENTS:

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby appoints **Joanne Emanuele** to the position of **School Media Specialist / Library Teacher** (location - High School) for the Roosevelt Union Free School District. This appointment is to a non-tenure bearing position, dependent upon funding pursuant to a **School Improvement Grant** from the New York State Education Department. The term of the appointment is effective **September 26, 2011 through June 30, 2012**, unless employment is terminated sooner at the discretion of the Board, and such service is at the pleasure of the Board of Education. There is no tenure associated with this position. The 2011-2012 annual salary for this position will be in accordance with the Roosevelt Teachers Association collective bargaining agreement, specifically, Level: MA+60 Step 4 \$72,529.00 (pro-rated). By accepting this appointment, Ms. Emanuele is accepting a limited term assignment. Ms. Emanuele holds the following certifications:

School Media Specialist (Library) / Permanent

(Ms. Emanuel is currently on the District's Preferred Eligibility List for School Media Specialist / Library teachers)

Funding Source: SIG / F2110-150-12-5000

MOTION BY: Alfred T. Taylor **SECOND BY:** Wilhelmina Funderburke **YEA:** 3
NAY: 0
MOTION PASSED (bv) **ABSTAIN:** 0

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF APPOINTMENTS (continued)**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby appoints **Sean O'Brien** to the position of **School Counselor** (location – High School) for the Roosevelt Union Free School District. This appointment is to a non-tenure bearing position, dependent upon funding pursuant to a **School Improvement Grant** from the New York State Education Department. The term of the appointment is effective **September 26, 2011 through June 30, 2012**, unless employment is terminated sooner at the discretion of the Board, and such service is at the pleasure of the Board of Education. There is no tenure associated with this position. The 2011-2012 annual salary for this position will be in accordance with the Roosevelt Teachers Association collective bargaining agreement, specifically, Level: MA Step 1 \$58,848.00 (pro-rated). By accepting this appointment, Mr. O'Brien is accepting a limited term assignment. Mr. O'Brien holds the following certifications:

School Counselor / Provisional

Funding Source: SIG / F2110-150-12-5000

MOTION BY: Alfred T. Taylor **SECOND BY:** Wilhelmina Funderburke **YEA:** 3
NAY: 0
MOTION PASSED (bv) **ABSTAIN:** 0

3. CERTIFIED STAFF STIPEND APPOINTMENTS:

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following **School Counselor** for six (6) days / totaling 36.5 hours, for services completed during the **Summer 2011 School Counselor Program**. School Counselor stipend is based on the RTA contractual hourly rate of **\$38.05**. *Total expense to the District not to exceed \$1,388.83.*

Name

- i. **O'Brien, Sean**

Appropriation in budget codes: A2810-155-08-0000

MOTION BY: Alfred T. Taylor **SECOND BY:** Wilhelmina Funderburke **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF STIPEND APPOINTMENTS (continued)**

~~b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified teachers for the position of **Department Chairperson**, effective for the 2011 – 2012 school year. The stipend for this position \$7,500.00.~~

<u>Name</u>	<u>Position</u>	<u>Grades</u>
i. Incao Rogers, Virginia	Dept. Chair Social Studies	6-12
ii. Henry, Carleen	Dept. Chair Science	6-12

~~**Appropriation in budget code: A2020-154-08-0000**~~

MOTION TO REMOVE

BY: Alfred T. Taylor

SECOND BY: Wilhelmina Funderburke

YEA: 3

NAY: 0

MOTION PASSED (removed)

ABSTAIN: 0

****The Board block voted on items 3c, 3d, and 3f together****

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for a position at the **Alternative Learning Academy** for the 2011 – 2012 school year. All positions are effective September 26, 2011 – June 22, 2012, Monday – Friday, 3:30pm-6:30pm. ALA Administrator stipend is \$50.00/hour; teacher, and social worker stipends are based on the RTA contractual hourly rate of **\$38.05**; teaching assistant stipend is \$22.21/hour. ***Total expense for all staff to the District not to exceed \$84,904.80.***

<u>Name</u>	<u>Position</u>
i. Jackson, Cassandra	Program Administrator
ii. Abdullah, Yolanda	Teacher / 9 th & 10 th Grade English Special Education
iii. Henry, Carleen	Teacher / Living Environment Prep
iv. Mohan, Melissa	Teacher / 11 th & 12 th Grade English
v. Smith, Jamel	Teacher / Global Studies and Integrated Technology
vi. Thomas, Dexter	Teacher / Integrated Algebra / Geometry
vii. Anthony, Ericka	Social Worker
viii. Ellis, Nadyne	Social Worker
ix. Duncan, Mynra	Teaching Assistant
x. Kendrick, Tamika	Teaching Assistant
xi. Bates, Gwendolyn	Teaching Assistant

Appropriation in budget code: A2333-150-10-0000

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** 3
NAY: 0
MOTION PASSED (bv) **ABSTAIN:** 0

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF STIPEND APPOINTMENTS (continued)**

- d. At the June 30, 2011 Board of Education meeting the Board approved staff members serving on the **PPS 2011 Summer CSE Team** to work July 6, - August 6, 2011, five (5) hours per day at the RTA contractual hourly rate of \$38.05.

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves adjusting the **PPS 2011 Summer CSE Team** dates to July 6, 2011 - August 12, 2011 and further recommends adjusting the total days/hours for the following staff members who worked July 6, 2011 – August 12, 2011, five hours per day, at the RTA contractual hourly rate of \$38.05.
Total additional expense for all staff to the District not to exceed \$8,561.25.

<u>Name</u>	<u>Position</u>
i. Mc Glashan, Alexandra	CSE/CPSE Chair
ii. Antoine, Marie	Psychologist
iii. Mott, Vivian	Social Worker
iv. Camen, Mia	Speech Teacher
v. Locastro-Rivera, Nicole	Special Education Teacher
vi. Wallace, Denise	General Education Teacher
vii. Swanson, Regina	Transition Teacher
viii. Johnson-Watford, Sabrina	General Ed Substitute Teacher
ix. Seymore-Jackson, Simone	Special Ed Substitute Teacher

Appropriation in budget code: A2250-156-09-1800

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** 3

NAY: 0

MOTION PASSED (bv)

ABSTAIN: 0

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF STIPEND APPOINTMENTS (continued)**

- e. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified staff members for the following positions for the **High School Saturday Regents Prep Academy**. Positions are effective a total of twelve (12) selected Saturdays, October 2011 - January 2012. Administrator hourly rate is \$50.00 per hour; teacher stipend is based on the RTA contractual hourly rate of \$38.05. ***Total expense for all staff to the District not to exceed \$15,184.80.***

<u>Name</u>	<u>Position</u>
i. TBD	Administrator
ii. TBD	Science teacher
iii. TBD	Science teacher
iv. TBD	Math teacher
v. TBD	Math teacher
vi. TBD	Social Studies teacher
vii. TBD	Social Studies teacher
viii. TBD	English teacher

Funding Source: SIG / F2110-150-12-5000

MOTION TO AMMEND

BY: Wilhelmina Funderburke

SECOND BY: Alfred T. Taylor

YEA: 3

NAY: 0

MOTION PASSED

ABSTAIN: 0

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF STIPEND APPOINTMENTS (continued)**

AMMENDED MOTION

- e. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified staff members for the following positions for the **High School Saturday Regents Prep Academy**. Positions are effective a total of twelve (12) selected Saturdays, four (4) hours per day, October 2011 - January 2012. Administrator hourly rate is \$50.00 per hour; teacher stipend is based on the RTA contractual hourly rate of \$38.05. *Total expense for all staff to the District not to exceed \$9,705.60.*

<u>Name</u>	<u>Position</u>
i. Strachan, Stephen	Administrator (shared position)
ii. Carey, Gray	Administrator (shared position)
iii. Wright, Yvette	Science teacher
iv. Block, David	Science teacher
v. Wickes, William	Math teacher
vi. Squillante, Christiana	Social Studies teacher

Funding Source: SIG / F2110-150-12-5000

MOTION TO APPROVE AS AMMENDED

BY: Alfred T. Taylor

SECOND BY: Wilhelmina Funderburke

YEA: 3

NAY: 0

MOTION PASSED

ABSTAIN: 0

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF STIPEND APPOINTMENTS (continued)**

- f. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified staff member for the purpose of coordinating various extra-curricular, evening, and weekend musical and band activities, which occur beyond the regular school work day, for the 2011-2012 school year. Future structuring of these musical activities, as well as, compensation, will be subject to a mutually acceptable agreement between the Roosevelt Teachers' Association and the Roosevelt Board of Education.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
i. Palma, Vincent	Music Teacher	\$5,000.00
ii. Rome, Audrey	Music Teacher	\$5,000.00

Appropriation in budget code: A2110-130-08-0000

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** 3
NAY: 0
MOTION PASSED (bv) **ABSTAIN:** 0

SCHEDULE C
Stipends for All Staff Resolutions

1. CO-CURRICULAR CLUBS / ACTIVITIES APPOINTMENTS:

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members for **co-curricular clubs/activities advisors at Roosevelt HS** for the 2011-2012 school year. All activities are based on sufficient student enrollment. If any of these clubs are not active, the funds will be deleted and will have to be paid back.

<u>Club/Activity - School</u>	<u>Co-Curricular Advisor</u>	<u>Stipend</u>
i. 12 th Grade Co-Advisor	Lilly, Anna	\$2,493.00
ii. 12 th Grade Co-Advisor	Wallace, Kimberly	\$2,493.00
iii. Art Club	Lewis, Lilly	\$438.50 (shared stipend)
iv. Art Club	O'Halloran, Kevin	\$438.50 (shared stipend)
v. Backgammon Club	Lilly, Lowell	\$809.00
vi. Foreign Culture Club	Posada, Erika	\$1,480.00
vii. Future Homemakers of America	Jackson, Carmen	\$855.00
viii. Mathletes Advisor	Wickes, William	\$1,518.00
ix. National Honor Society	Bhatnagar, Abha	\$1,267.00
x. Newspaper & Publication Assistant	Isom, Vivian	\$810.00
xi. Newspaper & Publication	Pollifrone, Melanie	\$1,501.00
xii. Peer Mediation	Mott, Vivian	\$1,391.00
xiii. Publicity	Isom, Vivian	\$810.00
xiv. Science Club	Wright, Yolette	\$809.00
xv. Student Government	Wright, Yolette	\$2,493.00
xvi. Student Government Assistant	Squillante, Christina	\$2,493.00
xvii. Yearbook Advisor	Nuoffer, Renee	\$2,878.00
xviii. Yearbook Assistant	McGrath, Teresa	\$877.00
xix. Students Against Destructive Decisions	Incao-Rogers, Virginia	\$1,480.00

Appropriation in budget code: A2850-158-08-0000

MOTION TO TABLE: in order to review matrix in Executive Session to ensure no overlapping of positions

BY: Wilhelmina Funderburke

SECOND BY: Frank Scott **YEA:** 3

NAY: 0

MOTION PASSED (tabled)

ABSTAIN: 0

SCHEDULE G**Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students**

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Program Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

**** The Board block voted items 1a & b together****

1. FIELD PLACEMENT ASSIGNMENTS:

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Student Intern** to complete their field placement assignment/internship at Roosevelt UFSD (at no cost to the district). The following student is not a full-time employee of Roosevelt UFSD:

<u>Name</u>	<u>Attending School</u>	<u>Assigned School/Department</u>
i. Thomas, Clarissa	Adelphi University	PPS

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** 3
NAY: 0
MOTION PASSED (bv) **ABSTAIN:** 0

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Student Observer** to complete their field placement assignment at Roosevelt UFSD. The following student is not an employee of Roosevelt UFSD:

<u>Name</u>	<u>Attending School</u>	<u>Assigned School</u>
i. Foster, Phiona	Touro College	Roosevelt MS

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** 3
NAY: 0
MOTION PASSED (bv) **ABSTAIN:** 0

**SUPPLEMENTAL AGENDA 2
BOARD OF EDUCATION MEETING
THURSDAY, SEPTEMBER 22, 2011**

A. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT

**SCHEDULE A
Certified Staff Resolutions**

1. 3020-A PROCEEDINGS & SUSPENSION

- a. WHEREAS** the Superintendent of Schools has preferred charges against the employee named in Executive Session pursuant to Section 3020-a of the New York State Education Law; and

WHEREAS, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Superintendent of Schools;

BE IT RESOLVED that the employee named in Executive Session is hereby suspended with pay pending a hearing on the charges and the final determination thereof.

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

XII. QUESTIONS/COMMENTS FROM THE PUBLIC ON MATTERS PERTAINING TO THE SCHOOL DISTRICT ONLY

At this time, the public is given the opportunity to address the Board of Education on items pertaining to the school district only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of **three (3) minutes**.

XIII. MOTION TO CONVENE IN EXECUTIVE SESSION**TIME:** 9:55pm**MOTION BY:** Wilhelmina Funderburke**SECOND BY:** Frank Scott **YEA:** 3**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**XIV. MOTION TO RECONVENE IN REGULAR SESSION****TIME:** 10:15pm**MOTION BY:** Wilhelmina Funderburke**SECOND BY:** Frank Scott **YEA:** 3**NAY:** 0**MOTION PASSED****ABSTAIN:** 0

FROM MAIN AGENDA**B. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE D****Certified Staff Tenure Recommendations****Certified Staff Requests for Extension of Probationary Period****1. REQUEST FOR EXTENSION OF PROBATIONARY PERIOD**

- a. **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the written request of the following probationary teaching assistant for an extension of probationary period for an additional calendar year.

BE IT FURTHER RESOLVED, the Board of Education authorizes the Board Chair and Superintendent of Schools to execute agreement between the above mentioned employee and the Roosevelt Board of Education, extending the employee's probationary period by one calendar year.

<u>Employee #</u>	<u>Date of Request</u>	<u>Tenure Date</u>	<u>New Tenure Date</u>
ii. #2495	April 14, 2011	11-21-11	11-21-12

MOTION TO UNTABLE:**BY:** Wilhelmina Funderburke**SECOND BY:** Frank Scott**YEA:** 3**NAY:** 0**MOTION PASSED (untabled)****ABSTAIN:** 0**MOTION TO APPROVE:****BY:** Wilhelmina Funderburke**SECOND BY:** Frank Scott**YEA:** 3**NAY:** 0**MOTION PASSED (approved)****ABSTAIN:** 0

FROM SUPPLEMENTAL AGENDA 1**A. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE C****Stipends for All Staff Resolutions****1. CO-CURRICULAR CLUBS / ACTIVITIES APPOINTMENTS:**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members for **co-curricular clubs/activities advisors at Roosevelt HS** for the 2011-2012 school year. All activities are based on sufficient student enrollment. If any of these clubs are not active, the funds will be deleted and will have to be paid back.

<u>Club/Activity - School</u>	<u>Co-Curricular Advisor</u>	<u>Stipend</u>
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		(shared stipend)
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viii. Mathletes Advisor	Wickes, William	\$1,518.00
ix. National Honor Society	Bhatnagar, Abha	\$1,267.00
x. Newspaper & Publication Assistant	Isom, Vivian	\$810.00
xi. Newspaper & Publication	Pollifrone, Melanie	\$1,501.00
xii. Peer Mediation	Mott, Vivian	\$1,391.00
xiii. Publicity	Isom, Vivian	\$810.00
xiv. Science Club	Wright, Yolette	\$809.00
xv. Student Government	Wright, Yolette	\$2,493.00
xvi. Student Government Assistant	Squillante, Christina	\$2,493.00
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xviii. Yearbook Assistant	McGrath, Teresa	\$877.00
xix. Students Against Destructive Decisions	Incao-Rogers, Virginia	\$1,480.00

Appropriation in budget code: A2850-158-08-0000

MOTION TO UNTABLE

BY: Wilhelmina Funderburke

SECOND BY: Alfred T. Taylor

YEA: 3

NAY: 0

MOTION PASSED (untabled)

ABSTAIN: 0

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CO-CURRICULAR CLUBS / ACTIVITIES APPOINTMENTS (continued)**

MOTION TO APPROVE

BY: Wilhelmina Funderburke

SECOND BY: Frank Scott

YEA: 3

NAY: 0

MOTION PASSED (untabled)

ABSTAIN: 0

XV. ADJOURNMENT

TIME: 10:17pm

MOTION BY: Alfred T. Taylor

SECOND BY: Wilhelmina Funderburke

YEA: 3

NAY: 0

MOTION PASSED

ABSTAIN: 0